PERMIT APPLICATION

☐ DEVELOPMENT PERMIT ☐ **TOWN OF WINDSOR**

☐ BUILDING PERMIT ☐ **MUNICIPALITY OF WEST HANTS**

TO: ☐ ERECT ☐ RELOCATE ☐ ALTER ☐ ADD ☐ REPAIR ☐ REBUILD ☐ CHANGE USE

APPLICANT:	MAILING ADDRESS:	PHONE:
OWNER:	ADDRESS:	PHONE:
BUILDER:	ADDRESS:	PHONE:

PROJECT LOCATION:

TYPE OF PROJECT (SPECIFY):

☐ Single Family Dwelling ☐ Mini Home ☐ Mobile Home ☐ Accessory Building: (☐ Garage ☐ Shed ☐ Other: _____)

☐ Multiple Unit Dwelling (No. of units: ____) ☐ Commercial ☐ Industrial ☐ Agricultural ☐ Other: _____

PRESENT USE OF LAND AND BUILDING(S):

PROPOSED USE OF LAND AND BUILDING(S)/PROJECT DESCRIPTION:

MUNICIPAL SEWER? ☐ YES ☐ NO MUNICIPAL WATER? ☐ YES ☐ NO

SPECIFICATIONS NOT REQUIRED IF INCLUDED ON SUBMITTED PLANS

Estimated Value of Construction: $

No. of Floors: No. of Washrooms

Footings Width: Footings Depth:

☐ Step Footing ☐ Frost Wall ☐ Slab ☐ Full Foundation ☐ Sonotubes ☐ Concrete block

Wall Height: Thickness:

Floor Joists: Size: Spacing: Span:

Heating: ☐ Electric ☐ Wood ☐ Oil ☐ Gas ☐ Other:

Exterior Walls: ☐ Frame ☐ Brick ☐ Other:

Exterior Studs: Size: Spacing:

Roof Material: Type of Roof: ☐ Rafters ☐ Trusses

Interior Partitions: ☐ Metal ☐ Wood Finish:

Interior Studs: Size: Spacing:

Cladding:

Insulation Details:

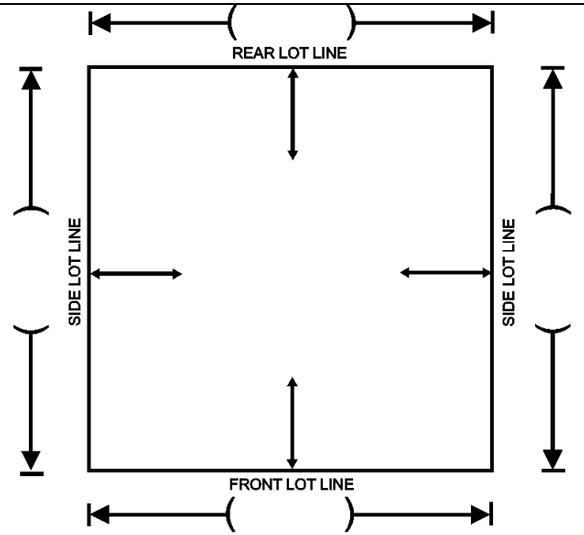
Vapour Barrier Type:

PLOT PLAN

PLEASE SHOW LOCATION, SIZE, AND OUTLINE OF ALL BUILDINGS, EXISTING AND PROPOSED ON THE LOT. GIVE BUILDING AND LOT DIMENSIONS. SHOW DISTANCES FROM BUILDING WALLS TO FRONT, SIDE, AND REAR LOT LINES. SHOW EXISTING OR PROPOSED DRIVEWAYS. THE NAMES OF ANY ABUTTING STREETS SHOULD ALSO BE SHOWN.

Building Size:
Length: _____ Width: _____ Floor Area: _____ sq ft

Height above Grade: _____



Windsor-West Hants Planning Department

76 Morison Drive, Windsor-West Hants Industrial Park
P.O. Box 2230, Windsor, Nova Scotia B0N 2T0
(902) 798-6900

THIS SECTION BELOW IS FOR OFFICE USE ONLY

PERMIT NUMBER

DATE RECEIVED	PERMIT FEE $	RECEIPT NO

Documents Supplied
☐ Copy of Deed ☐ Specifications
☐ DOE/PW Approval ☐ Building Plans
☐ Survey Plan ☐ Fee
☐ Access Permit ☐ Other: _____

Lot No.: Plan No.:

Date Approved: Lot Size:

PID: **AAN:**

Plan Area/Zoning:

DOE/Public Works (date approved): _____

Transportation(date approved): _____

Development Permit:
Approved By: _____ _____
Development Officer Date
Comments:

Footings Permit:
Approved By: _____ _____
Building Official Date

Location Certificate:
Approved By: _____ _____
Development Officer Date

Building Permit:
Approved By: _____ _____
Building Official Date

IMPORTANT: READ DECLARATION BELOW, THEN SIGN

I declare that the information and statements contained in this application are true and that the plans and specifications are for the construction of the building described.

It is clearly understood that this is only an application and does not authorize the applicant to proceed with any work until a permit is issued.

I certify that I am the owner or acting with the owner's consent.

_____ Date

_____ Signature of Owner or Agent